



A Touchstone Energy® Cooperative

## APPLICATION FOR MEMBERSHIP/SERVICE CONNECTION NON-COMMERCIAL SERVICE

YOU MUST PROVIDE A COPY OF A VALID PICTURE ID WITH THIS APPLICATION. IT WILL NOT BE PROCESSED WITHOUT A VALID ID.

### MEMBER INFORMATION

Name \_\_\_\_\_ Social Security \_\_\_\_\_  
Driver's License/ID \_\_\_\_\_ Birth Date \_\_\_\_\_ Email Address \_\_\_\_\_  
Billing/Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Primary Phone Number \_\_\_\_\_ Secondary Phone Number \_\_\_\_\_  
**FOR JOINT ACCOUNTS - MUST BE SIGNED BY SPOUSE AND THEIR ID COPY MUST BE PROVIDED**  
Spouse \_\_\_\_\_ Social Security \_\_\_\_\_  
Driver's License/ID \_\_\_\_\_ Birth Date \_\_\_\_\_

### LOCATION INFORMATION

Service (911) Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_  
Meter \_\_\_\_\_ Is this service ☐ Existing (Previously connected) ☐ New (Never Connected)  
Type of Service ☐ Primary Residence ☐ Weekend/Seasonal ☐ Ancillary Facilities ☐ Other \_\_\_\_\_  
(well, barn/shop, gate)  
CHECK ONE ☐ OWN ☐ RENT - Landlord Name \_\_\_\_\_

**NOTICE: IF THE SERVICE IS LOCATED IN LEON, MADISON OR WALKER COUNTY WE WILL NEED A COPY OF THE REQUIRED ELECTRIC PERMIT TO PROCESS THE APPLICATION.**

LEON CO: (903) 536-3158  
MADISON CO: (936) 348-3810  
WALKER CO: (936) 436-4939

### SERVICE INFORMATION

**COMPLETION REQUIRED FOR NEW SERVICE. PLEASE SKIP THIS SECTION IF YOUR SERVICE IS ALREADY ACTIVE—A METER HAS BEEN PREVIOUSLY INSTALLED OR IS CURRENTLY AT THE LOCATION. INSTALLED OR IS CURRENTLY STILL AT THE LOCATION.**

What is the size of the meter loop ☐ 100 AMP ☐ 200 AMP ☐ 3 PHASE ☐ OTHER \_\_\_\_\_

Is your meter loop ready to be inspected ☐ Yes ☐ No

Meter Poles and pedestals are available for purchase from Houston County EC for installations requiring a meter pole or meter pedestal. Only when an HCEC construction crew is performing work requiring the installation of new poles in addition to the meter pole for a new service request can we deliver and set a meter pole purchased from HCEC at no additional charge. Otherwise, the member is responsible for setting the meter pole. Please speak with the New Accounts representative assisting you with this application if you want to purchase a preassembled meter loop/pedestal.

**PLEASE GIVE DIRECTIONS OR ATTACH A MAP TO YOUR PROPERTY FROM THE NEAREST TOWN:**

### ADDITIONAL INFORMATION

Have you ever held membership in this Cooperative before? ☐ Yes ☐ No

If yes, give name, address and approximate date \_\_\_\_\_

Is there an OUTDOOR LIGHT at this location, would you like to keep it? If you would like an outdoor light, please speak with the New Accounts Representative assisting you with this application.

☐ YES, I choose to keep the outdoor light(s) that are currently connected at my account location and agree to pay the associated monthly service fee(s).

☐ NO, I choose to disconnect the security light(s) that are currently connected at my account location and do not want to pay the associated monthly service fee(s). I also understand that if I were to choose to reconnect the outdoor light(s) at a later date, a outdoor light reconnect fee of \$50 will be charged per light.

☐ Please enroll me in Paperless Billing email used will be the one provided above.

**SIGNATURE REQUIRED ON BACK**

### STATEMENT INFORMATION (OFFICE USE ONLY)

BAL. FROM PREV. ACCT: \_\_\_\_\_

BAL. ON PREPAID ACCT: \_\_\_\_\_

OPTL. OUTDOOR LIGHT: \_\_\_\_\_

APPLICATION FEE: \_\_\_\_\_

DEPOSIT: \_\_\_\_\_

Account Number: \_\_\_\_\_

**TOTAL DUE:** \_\_\_\_\_

☐ PREPAID ACCOUNT ☐ STATUS 6 ACCOUNT



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Houston County Electric Cooperative, Inc. ("HCEC") welcomes all new members. As a not-for-profit electric cooperative, we strive to ensure all consumer classes are treated equitably to protect our cooperative business model.

**The undersigned hereby applies for membership and electric service from HCEC. By signing the applicant further certifies the correctness of all data supplied on this application and agrees to:**

1. COMPLY WITH AND BE BOUND BY THE PROVISIONS OF ALL THE ARTICLES OF INCORPORATION, TARIFF, BY-LAWS, RULES AND POLICIES OF THIS COOPERATIVE OF WHICH HE OR SHE WILL BE A MEMBER. SUCH RULES AND POLICIES MAY BE AMENDED AND ADOPTED BY HCEC IN ACCORDANCE WITH LAW AND UTILITY REGULATION.
2. AUTHORIZE HCEC TO REQUEST A CREDIT REPORT FROM ONLINE UTILITY EXCHANGE.
3. PAY HCEC ALL APPLICABLE FEES AND A DEPOSIT, IF REQUIRED, BASED ON A CREDIT SCORE.
4. ACKNOWLEDGE AND CONSENT THAT YOU WILL RECEIVE FUTURE CONTACT THAT DELIVERS PRERECORDED, AUTO-DIALED OR TEXT-BASED MESSAGES BY OR ON BEHALF OF HCEC TO THE PHONE NUMBER(S) AND EMAIL ADDRESS(ES) PROVIDED. HCEC PROVIDES ELECTRONIC MESSAGES BY PHONE, TEXT MESSAGE, OR EMAIL REGARDING ACCOUNT STATUS AND SERVICE NOTICES. THIS NOTICE IS INTENDED TO COMPLY WITH THE TELEPHONE CONSUMER PROTECTION ACT (TCPA) OR 1991 AND FEDERAL COMMUNICATIONS COMMISSION REGULATIONS. I UNDERSTAND THAT I MAY REVOKE THIS AUTHORIZATION AT ANY TIME BY NOTIFYING HCEC IN WRITING, BY PHONE, EMAIL, OR IN PERSON.
5. APPLICANT(S) MUST ESTABLISH ELECTRIC SERVICE WITHIN THIRTY (30) DAYS OF CONSTRUCTION COMPLETION, OR THE BASE CHARGE WILL APPLY FROM THAT DATE.

Primary residential members receive an allowance for initial construction per HCEC Line Extension Policy.

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**Primary Residence Allowance**

A residential Member providing proof that service is being provided to a permanent primary residence shall receive a credit against their total service extension charges ("Allowance") in an amount established by the rate schedule for line/service extensions and based on the nature of the service extension. Residential service usage pattern shall be audited after connection for one year to verify primary residence status to ensure tariff rates are applied in accordance with policy.

**If the service location does not become your primary residence within 12 months from the connect date, members will be subject to change to seasonal rate classification and charged a customer fee equivalent to the residential construction allowance provided at the time of connection.**

I have read and understand HCEC policies.

*A copy of the Houston County Electric Cooperative Bylaws is available upon request.*

The word "applicant" as utilized herein, shall constitute both husband and wife of the applicant, if married, and the debt of either husband or wife to HCEC shall constitute the debt of the applicant.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Spouse

\_\_\_\_\_  
Date